

Present:

Ian Duddy (Chair, ID)

Anna Black (AB)

Claire Methven O'Brien (CMO)

Jim Farish (JF)

Shelley Gray (SG)

In Attendance:

Tiia Kontro (Business Support, Minute Secretary) (TK)

Elizabeth Dawson (Head of Comms and Engagement, EDa)

Isla McIntosh (Participation Officer, IM, Items 1-4 only)

Apologies:

No apologies

List of Acronyms:

LELG: Lived Experience Leadership group

NHRI: National Human Rights Institution

1. Welcome / Declarations of Interest

No declarations of interest.

2. Minutes of Previous Meeting

The minutes of the meeting held on 21 September 2022 were approved.

3. Events Calendar

Commission Forward Look Calendar was introduced.

- 3.1. It was noted that a Forward Look will be included in the future Commission Meetings and that the data will be pulled from the Horizon Scan shared by the Comms team each week. The Chair highlighted plans to organise public engagements events in Glasgow and Inverness in November/December.

4. Participation Review

IM introduced the Participation and Engagement Strategic Review.

- 4.1. Commissioners thanked Isla for the presentation, but were not wholly clear on the questions being asked of them or whether the review fully met the terms of reference. It was noted that the Commission had a good opportunity to reflect on learning from previous work that had been completed internally, but that we also needed to learn from other organisations engaged in participation work.
- 4.2. The Commission agreed that participation should be a core function of the SHRC and would need to be resourced sufficiently. However, more detailed discussion about the future of the participation work would need to be scheduled. It was important to rebuilding trust and communication with marginalised communities.
- 4.3. Commissioners discussed the upcoming Independent Review on the work of the LELG. It was agreed that the Commission will review the future of LELG once the Independent

Review has concluded in early December. In the meantime, the Chair will write to the LELG informing them of the review.

Action: ID will write to LELG to advise them of the process of the Independent Review and the outcomes when the review has been concluded.

A further discussion on Commission's Participation Strategy will be scheduled.

5. Annual Report 2021 – 2022

The Head of Comms & Engagement presented the draft Annual Report to the new Commissioners and advised them of all the relevant deadlines in relation to the process.

- 5.1. The Commissioners were given an opportunity to view some of the previous annual reports for reference.
- 5.2. The Commission discussed the possibility of alternative formatting of the Commission Annual Reports in the future and the opportunities for the Commission to promote the report in more creative and accessible ways.
- 5.3. Some minor clarifications were suggested by the Commissioners.

Action: ED will amend the relevant sections of the Annual Report according to Commission feedback. The designed version will be sent to the Commissioners for final comments by 17 October.

6. AOB

- 6.1. Commission only discussion took place. Minutes were not recorded of this discussion.