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| Present: | Judith Robertson (Chair) JRJane-Claire Judson (JCJ, left part way through Item 9)Susan Kemp (SK)Alan Mitchell (AM) |
| In Attendance: | Tiia Kontro (Minute Secretary) (TK)Kavita Chetty (KC)Liz Gibb (LG, items 1- 6 only) |
| Apologies: | No apologies |
| List of Acronyms:  | ACAS: Advisory, Conciliation and Arbitration ServiceCEDAW: Convention on the Elimination of All Forms of Discrimination Against WomenEHRC: Equality and Human Rights Commission NHRI: National Human Rights InstitutionSPCB: Scottish Parliament Corporate BodySPS: Scottish Prison ServicePCS: Public and Commercial Services Union |

1. Welcome / Declarations of Interest

There were no declarations of interest.

1. Minutes of Previous Meeting

The minutes of the meeting held on 5 May 2020 were approved with minor changes.

1. Matters Arising

The matters arising report was discussed and the following points noted.

AM requested an update on the minutes from the 4 NHRI meeting in February 2020. JR confirmed that minutes have not yet been received and it was agreed that JR should follow up.

**Action:** JR to request the minutes and to circulate them with the Commissioners as soon as they have been received.

SK raised a question about the timeline for the Accreditation process. KC confirmed there will be at least a 6 month delay due to COVID-19. JR pointed out that a large amount of the work has already been completed and that the finalising the work will be reprioritised as soon as the dates have been confirmed.

The Governance Review timeline was discussed. A question on whether the process should be completed before AM and SK’s term ends was raised. There was a discussion about the terms of office of current Commissioners and COVID 19. It was agreed that a wider conversation on the topic would be useful and that this would be included in a future Commission Meeting.

**Action:** JR to include a conversation on the Governance Review in a future Commission Meeting

1. Workplan Update

KC shared an update on the workplan paper and explained that the purpose of the document is to provide an insight into the work that’s being carried out in the Commission now as well as in the next 3 months. Comments were invited and the following points noted.

The Commission discussed the “test, trace, isolate, support” approach in the COVID-19 crisis handling including issues relating to practice across Scotland.

The implications for the Commission were discussed. It was noted that the Commission has currently only commented on the privacy implications of the digital tracking and mostly focused on the app rather than testing.

The Commission discussed different avenues for taking work forward in this area. Some issues discussed were the rights of health care workers, prison officers and police; supporting people who have had to isolate for longer periods of time especially those who are vulnerable; practicalities on how employers are including human rights in their back to work guidance; and health and safety in the workplace.

The Commission agreed that it would be useful to discuss EHRC’s locus here to make sure the Commission’s approach is well informed.

**Action:** KC to discuss the topic with EHRC.

AM highlighted the Commission’s ongoing work in relation to Scottish prisons. The Commission has made a public statement concerning conditions in Scottish prisons and continues to seek further progress in addressing these.

The Commission discussed the situation in relation to restrictions on those subject to cellular confinement. It was agreed that the Commission should write to SPS to highlight the importance of sharing data with an NHRI such as the Commission.

**Action:** The Commission to write to SPS.

SK shared an update on the work of the Independent Advisory Group on police use of emergency powers. The group is collecting data from both police and the public. It was noted that the group is trying to reach groups that are usually harder to reach. The information gathered will be feeding directly into the group’s report and suggestions to the police in real time.

1. Update on the National Taskforce

JR updated the Commissioners on the work of the National Taskforce for Human Rights Leadership. The Taskforce has discussed work that the preceding Advisory Group was not able to complete and whether the Taskforce should take these forward.

It was noted that the Commission has been contacted by women’s rights organisations to discuss the inclusion of CEDAW in the work of the Taskforce. A follow-up discussion on this issue has been scheduled with the Taskforce co-chair Alan Miller.

The Commission discussed the importance of clarifying the agenda of the Taskforce to avoid any mixed messaging around its terms of reference.

1. Restructure Update

JR shared an update on the restructure process. Advice has been received from ACAS and conversations with staff are ongoing. A Commission-only discussion took place and the following action was noted.

**Action:** JR to circulate staff feedback received from the Commissioners as well as the timeline for the process going forward.